

		<b>FOOTBALL FEDERATION SA</b>  <b>Procedures and Policies</b>	
		<b>Subject:</b> <b>Alcohol Management Policy</b>	<b>Date Implemented</b>
	<i><b>This policy will be reviewed annually</b></i>	<b>Date Amended</b>	March 2019

## 1. Policy

This policy outlines our procedures for a balanced and responsible approach to the service, supply, consumption and promotion of alcohol at FFSA games, special events, functions and other FFSA related activities. It represents our commitment to players, volunteers and visitors, acknowledging the role that sporting clubs and associations play in building strong and healthy communities.

This policy will help to ensure FFSA:

- 1.1 Meets its duty of care in relation to the health and safety of our players, volunteers and visitors who attend any FFSA games, special events, functions and other activities where alcohol may be consumed.
- 1.2 Upholds the reputation of FFSA, our sponsors and partners.
- 1.3 Understands the risks associated with alcohol misuse and our role in minimising this risk.
- 1.4 Complies with a valid liquor licence\* and associated terms and conditions.

FFSA commends this policy to all affiliated clubs and associations and whilst recognising the autonomy of the affiliated clubs and associations, recommends that it be adopted by them.

## 2. Rationale

FFSA recognises the legal responsibilities and the financial and social benefits of holding and/or operating a liquor licence\* in the community. Level 3 Accreditation under the *Good Sports* program requires us to implement practices and policies regarding the responsible management of alcohol. As such, we will adhere to liquor licensing laws\* and the criteria of the *Good Sports* program.

### **3. General Principles**

- 3.1 A risk management approach will be taken in planning events and activities involving the sale, supply or consumption of alcohol. Such events and activities will be conducted and managed in a manner consistent with liquor licensing legislation and this policy.
- 3.2 Alcohol misuse can lead to risk taking, unsafe, unacceptable and/or illegal behaviour. Excessive consumption of alcohol will not be an excuse for unacceptable behaviour, particularly behaviour that endangers others or breaches the law, this policy or any other policy of the FFSA.

### **4. Conduct Expectations**

Whilst engaging in activities, players, volunteers and visitors:

- 4.1 Will accept responsibility for their own behaviour, take a responsible approach and use good judgment when alcohol is available.
- 4.2 Will encourage and assist others to use good judgment when alcohol is available.
- 4.3 Will not compete, train, coach or officiate if affected by alcohol.
- 4.4 Will not provide, encourage or allow people aged under 18 years to consume alcohol.
- 4.5 Will not participate, pressure anyone or encourage excessive or rapid consumption of alcohol (including drinking competitions).
- 4.6 Will not post images on social media of themselves or others drinking alcohol irresponsibly at FFSA-related activities.

### **5. Alcohol Management**

FFSA will ensure that:

- 5.1 A current and appropriate liquor licence\* is maintained.
- 5.2 FFSA's liquor licence\* is displayed in not less than A4 in size as near as practical to the entrance of the clubroom or beside the bar/canteen (as required by relevant state law).
- 5.3 All required liquor licence\* signage will be displayed in each area covered by the FFSA's licence\*.
- 5.4 The names of Responsible Service of Alcohol (RSA) trained personnel will be displayed near the bar.
- 5.5 Servers of alcohol will not consume alcohol when on duty.

- 5.6 Information posters about '[Standard Drink measures](#)' will be displayed prominently near where alcohol is served.
- 5.7 [Substantial food](#) (requiring preparation and/or heating) will be available when alcohol is available for more than 90 minutes and more than 15 people are present. Healthy food options will be provided, where possible.
- 5.8 Alcohol is not advertised, promoted, served or consumed at junior games, events, functions or activities.

### **5.1 Service of Alcohol**

Alcohol will be served according to FFSA's liquor licence\* with the safety and well-being of people being the priority at FFSA events. FFSA will ensure:

- 5.1.1 Only RSA trained bar servers with current qualifications will serve alcohol.
- 5.1.2 Standard drink measures are used for non-pre-packaged alcohol (e.g. drinks in glasses), where possible.
- 5.1.3 Servers are aware of standard drink sizes and are competent in measuring standard drinks.
- 5.1.4 The service of double measures of spirits is discouraged.
- 5.1.5 People aged under 18 years do not serve alcohol.
- 5.1.6 Excessive or rapid consumption of alcohol is not encouraged. This means we do not conduct happy hours, cheap drink promotions or drinking competitions.

### **5.2 Intoxicated People**

For the purposes of this policy, a person is defined as in a **state of intoxication** if his or her speech, balance, co-ordination or behaviour is noticeably affected and there are reasonable grounds for believing that this is the result of the consumption of alcohol.

- 5.2.1 Intoxicated people will not be permitted to enter FFSA premises.
- 5.2.2 Alcohol will not be served to any person who is or appears intoxicated.
- 5.2.3 Servers will follow RSA training procedures when refusing service to an intoxicated person.

- 5.2.4 If a person becomes intoxicated (and is **not** putting other people at risk with their behaviour) the person will not be served alcohol but will be provided with water and options for safe transport home, where available.
- 5.2.5 If a person becomes intoxicated (and **is** putting other people at risk due to their behaviour) the person will be asked to leave the premises immediately and offered safe transport options, where available. Police may also be contacted to remove the person, if required.
- 5.2.6 Any alcohol-related incident and any action taken will be recorded in our incident register.

### **5.3 Underage Drinking**

- 5.3.1 Alcohol will not be served to persons aged under 18 years.
- 5.3.2 Bar servers will ask for proof of age whenever the age of a person requesting alcohol is in doubt.
- 5.3.3 Only photo ID's will be accepted as 'proof of age'.
- 5.3.4 FFSA will not encourage the drinking of alcohol in the change-rooms to reduce the risk of minors being served alcohol illegally.

### **5.4 Availability of Non-Alcoholic and Low Alcohol Drinks**

FFSA recognises that not everyone may drink alcohol and alcohol is not the only revenue stream available. FFSA actively encourages the sale of alternative products to that of alcohol and will ensure that:

- 5.4.1 Water is provided free of charge (where available).
- 5.4.2 At least four non-alcoholic drinks and one low-alcoholic drink option are always available and priced at least 10% cheaper than the cheapest full strength drink. Healthy drink options will be provided, where possible.
- 5.4.3 Non-alcoholic drinks are clearly visible and adequate in variety and supply.

## 6. Functions

Advertisements for FFSA functions will promote safe celebrations by:

- 6.1 Not overemphasising the availability of alcohol.
- 6.2 Giving equal reference to the availability of non-alcoholic drinks.
- 6.3 Including a safe transport message, where possible and relevant.

## 7. Safe Transport

FFSA recognises that driving under the influence of alcohol and/or drugs is hazardous to individuals and the wider community. Accordingly, FFSA implements a Safe Transport Policy that is reviewed regularly in conjunction with this Alcohol Management Policy. We ask that all attendees at our functions plan their transport requirements to ensure they arrive home safely and prevent driving under the influence of alcohol.

## 8. Awards/Prizes

FFSA will avoid providing [awards](#) (e.g. at end of season presentations) and fundraising prizes that have an emphasis on alcohol as a reward.

## 9. Promoting this Policy and Responsible Use of Alcohol

FFSA will:

- 9.1 Educate players, volunteers and visitors about our policy and the benefits of having such a policy.
- 9.2 Ensure this policy is easily accessible and will promote it via [**our website, newsletters, social media, announcements during events and functions**].
- 9.3 Actively demonstrate its attitude relating to the responsible use of alcohol and promote positive messages through its social media platforms.
- 9.4 Actively participate in the Alcohol and Drug Foundation's *Good Sports* program with an ongoing priority to [**achieve/maintain**] the highest Good Sports accreditation.
- 9.5 Commend this policy to affiliated clubs and associations

## 10. Non-Compliance

FFSA will uphold this policy and any non-compliance, particularly in regard to Licencing Laws\*, will be handled according to the following process:

- 10.1 Explanation of the policy to the person/people concerned, including identifying the section of the policy to which noncompliance relates; and
- 10.2 Continued non-compliance with the policy should be handled by at least two FFSA staff members who will use their discretion as to the action taken, which may include asking the person/ people to leave the facilities or function.

## 11. Policy Management

The presence of a person who has current RSA qualifications, at any FFSA event where alcohol is being sold or served is compulsory to ensure compliance with this policy and liquor licensing laws.

## 12. Policy Review

This policy will be reviewed annually to ensure it remains relevant to FFSA operations and reflects both community expectations and legal requirements.

### Signatures:

Signed:   
FFSA President

Date: 27 March 2019

Signed:   
FFSA CEO

Date: 27 March 2019

Next policy review date is: 27 March 2020

### Enquiries regarding our policy

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\*Unless exempt from having a licence under state specific laws

Visit: [www.goodsports.com.au](http://www.goodsports.com.au) for information regarding the Good Sports program.